Stephen F Austin State University Archives
Records Transmittal and Inventory

NOTE: Please fill out this form in duplicate. Send the original to the East Texas Research Center in in the library. Retain the duplicate for your office files.

5. NAME OF TRANSMITTING OFFICE

6. ADDRESS OF TRANSMITTING OFFICE

7. PERSON PREPARING SHIPMENT

FOR ARCHIVES OFFICE USE ONLY

1. ACCESSION NUMBER
UA

2. DATE RECEIVED

3. RECORD GROUP

4. RECEIVED BY (SIGNATURE)

INVENTORY OF RECORDS

8. Box No.	9. Folder No.	10. File Folder Title	11. Date Added

Restrictions on use of Records. (If no restrictions, write "NONE"):